

Highland Fire District
Regular Meeting
April 11 , 2017
7:00 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman Steve DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for Elmer Speedling.

1. Approval of Minutes- Chairman DiLorenzo asked for a motion to approve the minutes of the January 10, 2017 regular meeting and March 15, 2017 regular meeting

MOTION: Commissioner John Fraino moved to approve the minutes of the January 10, 2017 regular meeting as submitted, seconded by Commissioner Alan Barone.

VOTE: 3 Aye 0 No 1 Abstain 1 Absent

Commissioner Chris Erichsen abstained.

Motion carried unan.

MOTION: Commissioner Al Barone moved to approve the minutes of the March 15, 2017 regular meeting, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

2. New Officers- Approval of 2017 Officers

MOTION: Commissioner John Fraino moved to go to executive session at 7:05 PM to meet an interview each newly elected officer, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Return to Regular session

MOTION: Commissioner John Fraino moved to return to the regular session at 8:25 PM, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Approval of New Officers

MOTION: Commissioner John Fraino moved to approve the new officers elected on April 4, 2017 as Follows: Chief Peter D. Miller, 1st Assistant Chief James Anzalone, 2nd Assistant Chief Michael Gaffney, 3rd Assistant Chief Everett Erichsen, Captain Kevin Rizzo, Lieutenant George Monteverdi and Lieutenant Jeffrey Dimetro, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

3. Bills- Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by himself, Commissioner Alan Barone and Chief Miller on April 10, 2017 for the period of 3/15/17 through 4/11/17.

MOTION: Commissioner Alan Barone moved to authorize payment of the bills in the amount of \$165,526.37, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

4. Correspondence-

Quilty Dwyer & Larkin Insurance- disclosure letter

Rose & Kiernan Insurance-disclosure letter

Requests for Use of the Community Room

Saturday April 22, 2017 8 AM to 10 AM Highland Teachers Association Highway Clean Up Day
Requested by Kevin Rizzo for review of safety procedures

MOTION: Commissioner John Fraino moved to approve the request for use of the community room Saturday April 22, 2017 by the Highland Teachers' Association from 8 AM to 10 AM as requested by Kevin Rizzo, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Saturday May 6, 2017 8 AM to 4 PM Highland Rotary Club for CPR/AED Training requested by Sgt. Roloson.

MOTION: Commissioner John Fraino moved to approve the request for use of the community room for CPR/AED training for the Highland Rotary Club on May 6, 2017 as requested by Sgt. Roloson, seconded by Commissioner Al Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Tuesday June 27, 2017 1 PM to 7 PM American Red Cross Blood Drive requested by Steve Leary
It was noted that the Blood Drive would be held in the meeting room.

MOTION: Commissioner John Fraino moved to approve the request for use of the meeting room for the American Blood Cross Blood Drive on June 27, 2017, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

5. New Membership-NONE

6. Committee Reports- Buildings & grounds ST 1-

Cleaning of Bay Door Windows- Commissioner Barone reported that he contacted three vendors and only two responded as follows-

Welch & Son \$80 per cleaning

Reliable \$250 per cleaning

Commissioner Barone explained we would need to do this 3 or 4 times a year on an on-call basis.

MOTION: Commissioner Erichsen moved to accept the proposal for the Bay Door Windows from Welch, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Door #7 Bollard- Chairman Dilorenzo reported it is in need of repair and paint touch-ups. Barone Construction will take care of that at no charge.

Dumpster ST 1. - County Waste will be placing a 6 yard dumpster at Station 1 at no additional charge. (Will remove 4 yard).

Curb Damage- Chairman Dilorenzo reported significant curb damage. Commissioner Barone to get estimates for repairs.

Inspections needed at St 1- A sprinkler inspection and alarm system inspection is needed for St 1. Estimate for alarm system inspection is \$1500. (Safeco) SRI has been contacted to o the sprinkler inspection.

St.2 Alarm- Chairman Dilorenzo stated that there have been several false alarms. Things have been okay so far. Commissioner Erichsen to follow-up with Safeco. Zone 2 generator needs to show as Pull box.

7. New Apparatus- collecting information.

8. Insurance & Workers Comp- Workers Compensation bill paid in full tonight. (2017).

9. **Physical Fitness-** 1st Qtr. Activity pending from Mike Artega's

10. **Ulster County Fire District Association-Cmrs. Bragg, DiLorenzo, Erichsen**

Meeting Thurs 5/18/17 at Clintondale 7 PM

Sept 21 2017 at Highland

November 16 2017 at Ulster NO. 5

11. **Service Awards-**March 2017 Activity Posted on
2016 Census sent to Penflex.

12. **Treasurer Report-**

2016 Audit- Treasurer Passikoff reported that RBT sent the engagement letter for our 2016 Audit.

March 2017 Financial Report-Treasurer Passikoff stated there was nothing exciting to report; transfers to the Apparatus fund have been done. \$113,00 left in the Building fund.
There is \$75000 left from 2016.

Commissioner Erichsen noted that the roof is 20 years old; not an emergency, but we should put funds toward the Building, roof and 2 HVAC units. Chairman DiLorenzo reported that the LOSAP funding is in good shape; should the \$75000 be put in the Building Reserve.

MOTION: Commissioner Fraino moved to allocate the \$75067.00 unexpended funds from 2016 to the Building Reserve, seconded by Commissioner Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

13. **Public Comment-**none

14. **Chief's Report-** Chief Miller reported the following:

Command Cars- to Monticello to Newman for lettering. The 2017, 2013 and 2011 Tahoes are being done in Monticello instead of Buffalo. Cost is \$1500 for all three cars.

31-80- April 27, 2017 for Fire Police class; Steve Lee and Mike Depaola. To Colonie New York.

31-C- April 20, 2017 to Orange County and Colonie to look at training center.

Civilian Police Academy –DUI Extrication demo

Live Fire Training- with Marlboro on June 10, 2017 at Dutchess County 31-10 and 31-60

Montour Falls- Fire Prevention Training May 5 and May 6 2017. Steve Lee and Chuck Gentilquore.

New Signs –on doors. Regarding “No Bunker Gear Beyond this Point”. This relates to inside areas of firehouse.

15. Old Business-

Advanced Fire Commissioner Training- Commissioners DiLorenzo and Erichsen attended Advanced Fire Commissioner Training a Circleville. This training was very informative and very good training. The Format of the session was very good. Chairman DiLorenzo stated that he would like Highland Fire District to host a session here in the Fall.

LOSAP Payments- Chairman DiLorenzo reported that some members did not receive their payments; The matter was resolved.

Ulster County Fire Advisory Board-it was noted that Fred DeMaio resigned.

Insurance-Agreed Values. 10, 20 and 30 should have the same values for the purpose of insuring. That has been updated in our policy and the cost for that is an additional \$262 in premium.

EMAIL issues- There was discussion regarding the issues relating to our email problem since December 2016 when our IT provider had a server go down. Currently, Commissioners Fraino, Bragg and Barone cannot receive or access their district email. Chairman stated we need to arrange a meeting with NEC/ Jim Jeffries to remedy this problem. District Clerk to coordinate.

New Policies-pending.

Custodians-Jill Gersch will be leaving sometime this summer.

Installation Dinner- Chairman DiLorenzo stated that after consulting with our legal counsel, it was determined that the District may contribute to the cost of the Installation Dinner.

16. New Business-

2016 Fund Balance to the Building Reserve

MOTION-Commissioner Erichsen moved to allocate the 2016 Fund Balance of \$75067 to the Building Reserve, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

\$23,000 From Repair Reserve to Building Reserve

MOTION: Commissioner Erichsen moved that \$23,000 be allocated from the Repair Reserve to the Building Reserve subject to Permissive referendum, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

APPROVAL of 31-C to Orange County and Colonie

MOTION: Commissioner Chris Erichsen moved to approve 31-C car be permitted to go to Orange County and Colonie, New York for review of the respective Training Centers, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

APPROVAL of 31-80 to Colonie, NY – Fire Police Class

MOTION: Commissioner John Fraino moved to authorize 31-80 car to Colonie, New York for Fire Police Training on April 22, 2017 for Steve Lee and Mike Depaola to attend, seconded by Commissioner Chris Erichsen.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

APPROVAL of 31-10 and 31-60 to Dutchess County

MOTION: Commissioner Chris Erichsen moved that 31-10 and 31-60 be permitted to go to Dutchess County Training Center on June 10, 2017 for Live Burn Training with Marlboro Fire Department, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

APPROVAL of Members to Montour Falls for Fire Prevention Training

MOTION: Commissioner John Fraino moved to approve members Steve lee and Chuck Gentilquore be permitted to attend Fire Prevention Training on May 5, May 6, And May 7, 2017 at Montour Falls, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Prevailing Wage- there was discussion regarding prevailing wage noting that when a sole proprietor is used (with no other employees) prevailing wage not needed.

17. ADJOURNMENT-

MOTION: There being no further business, at 9:45 PM, Commissioner John Fraino moved to adjourn, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED BOFC 5/9/2017

APPROVED